

MEMORANDUM AND ARTICLES OF

"AMRAPALI SILICON CITY FLAT OWNERS'

WELFARE SOCIETY", NEW DELHI

- 1. Name of Society: "AMRAPALI SILICON CITY FLAT OWNERS' WELFARE SOCIETY".**
- 2. Registered Office:** The Registered office of the society shall be and remain in the National Capital Territory of Delhi and at present it is at the following address:- 11C, POCKET B, MAYUR VIHAR PHASE 2, DELHI-110091.
- 3. Working area of the Society:** All over Delhi, NCT of Delhi.
- 4. Aims & Objectives of the Society**

The main aims & objectives for which the society is established are as under:-

- (i) To create, foster and promote feelings of fraternity and kinsman ship, create mutual harmony, co-operation and to strengthen social bonds, in general and through cooperative efforts amongst the OWNERS.
- (ii) To work for the welfare of the members of the society and to help them in distress by taking up the matter with the authority concerned.
- (iii) To take up the matter with the competent authorities for common interest of the Owners for providing and or improving upon common facilities in the area like Park, drainage, roads, street-lights, scavenging, water and electricity supplies, banking, post office, bus services facilitates, community hall and Barat-Ghar, Milk booth, health centre, rationing shop, mini-super bazaar, shopping facilities etc.
- (iv) Foresee that complex/ Hat is not utilized by any individual/ group for carrying of any commercial activities without permission from authorities concerned.
- (v) To foster and promote unity & co-operation among members of "AMRAPALI SILICON CITY FLAT OWNERS' WELFARE SOCIETY".

- (vi) To arrange scientific, literary & cultural functions, games & sports, meals, lectures, exhibitions, festivals & film show for the benefit of the members of "AMRAPALI SILICON CITY FLAT OWNERS' WELFARE SOCIETY" and in particular and of the Public in General.
- (vii) To carry on such other activities as may ensure harmony and beneficial to the members of "AMRAPALI SILICON CITY FLAT OWNERS' WELFARE SOCIETY".
- (viii) To arrange establish and open libraries, reading rooms for the use of residents/Members.
- (ix) To arrange and organize social and cultural functions from time to time.
- (x) To make adequate arrangements for poor, widows and handicapped orphans, old aged and mentally retired persons.
- (xi) To maintain run and construct Basti Vikas Kendra, Jan Suvidha Parisar, Roads, Foot path, Anganvari, Libraries, etc. with the help of concerned Government authorities for given the education to the students, socially neglected people and children.
- (xii) To publish books, magazines and other publications for the promotion, protection and advancement of residents.
- (xiii) To Participate in Delhi Govt. N.C.T of Delhi welfare schemes like Bhagidari, Polio, environments, and related to welfare camps, etc.
- (xiv) To approach the concerned **Judicial, quasi-judicial, Governmental** authorities for redressal of grievances of members of society.
- (xv) To make all possible efforts to achieve general amenities, environmental Protection such as cleanliness, Plantation of trees, interaction with Authorities of various department and represent the interest of the residents.
- (xvi) To undertake all such other lawful acts, deeds or things including sport and culture activities including the general welfare of the residents.
- (xvii) To make correspondence in lawful manner to arrange meetings, conferences, with the concerned authorities.
- (xviii) To disseminate information of the Government Rules, Policies, notifications among the members of the Society.
- (xix) To arrange services like sanitary fittings, plumber work, electrician work, security and sweeping etc. for the area.
- (xx) To arrange and establish medical and charitable dispensaries and provide the medical relief to the members of the Society and nearby community.
- (xxi) To provide lecturer by the expert team of the Doctors, journalists, lawyers and professionals etc.
- (xxii) To help and assist poor and needy residents and their families during emergencies such as flood, war, earth-quack and rains.
- (xxiii) To receive and collect any gift, subscriptions and donations either in cash or in any kind or acquire by and other lawful ways and means and open the same in fulfillment of all or any other aims and objects of the society, the income and property(s) of the society shall be applied solely for promotion and fulfillment of the aims and objects of the society. if any person wants to contribute,

donate or give subscription, the same shall be spent towards the promotion of the particular objects only.

- (xxiv) To open, fund, establish, promote, setup, run, maintain, arrange finance, support and /or help the various community development programs/ activities and also construct and develop the community halls, toilets, charitable Dispensaries, hospitals, libraries and other buildings/institution for use of general public and for welfare or the general public.
- (xxv) To arrange and organize various kind of welfare programs e.g. Vocational, Education, entertainment, games etc. for children, working men & women.
- (xxvi) To do such other things/acts/activities which are necessary and which may be incidental or conducive to the attainment of any of the object of the society.
- (xxvii) It is being understood that objects of the Trust will not include objects involving the carrying on of any activity for profit within the meaning of the provision of Section 13(5) of the Income Tax Act, 1961.
- (xxviii) And to do all necessary Acts, deeds and things for the betterment of Women Children & people.

5. INCOME & PROPERTY:

All the income, earnings, moveable, immovable properties of the society shall be solely utilized and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and no profit or portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to present or past Members of the Society or to any person claiming through any one or more of the present or past members. No member of the Society shall have any personal claim on any moveable or immovable properties of the society or make any profit, whatsoever by virtue of his membership. However, this shall not prevent payment in good faith of remuneration to any employee of the Society or other persons in return for services rendered.

6. **MANAGEMENT COMMITTEE:** The names, address, occupation and designation of the present members of the Management Committee to whom the management of the society is entrusted as required under section-2 of the societies registration Act, 1860, as applicable to the National Capital Territory of Delhi are as follows:

S.No.	Name & Address	Occupation	Designation
1.	SHRI MULTAN SINGH RATHORE Son of Shri Roop Singh, 11C, Pocket B, Mayur Vihar Phase 2, Delhi-110091.	Retired	President
2	SHRI SURENDRA PRAKASH JAIN Son of Shri Mahendra Prakash Jain, 440, Ground Floor, Ashoka Enclave-3, Faridabad -121003	Service	Vice-President
3	SHRI ASHOK KUMAR CHAMOLI Son of Shri Maniram Chamoli, A-702, Som Apartments, Plot 24, Sector 6, Dwarka New Delhi-110075	Service	General Secretary
4	SHRI RAMANDEEP SINGH SANDHU Son of Shri Amrik Singh Sandhu, 1553 Neelkanth Apartments, Plot no. 49, Sector 13, Rohini, New Delhi-110085.	Software Engineer	Organizing Secretary
5	SHRI VIVEK GUPTA Son of Shri Shyam Lal Garg, A-74, Lok Vihar, Pitampura, New Delhi-110034.	Service	Treasurer
6	SHRI MANISH MITTAL Son of Shri Jaiprakash Mittal, B-10 Rohit kunj, Pitampura, New Delhi-110034.	Service	Executive Member
7	SHRI AMIT CHAMOLI Son of Shri Brijmohan Chamoli, 182 Sri Keshav kunj Apartment, Sector 17, Pocket D, Dwarka, New Delhi- 110075.	Service	Executive Member
8	SHRI PURN KUMAR GUPTA Son of Shri Chhedi Lal Gupta , 7082 T 5D, GH07, Crossing Republic, Ghaziabad	Service	Executive Member

DESIROUS PERSONS:

We, the undersigned are desirous of forming a Society **“AMRAPALI SILICON CITY FLAT OWNERS’ WELFARE SOCIETY”** at NEW DELHI under the Societies Registration Act, 1860, as Applicable to the National Capital territory of Delhi in Pursuance of this Memorandum of Association of the Society:-

S.No.	Name & Address	Occupation	Designation	Signature
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8	SHRI PURN KUMAR GUPTA Son of Shri Chhedi Lal Gupta 7082, T 5D, GH07, Crossing Republic, Ghaziabad	Service	Executive Member	
9	Dr. Dev Raj Gupta Son of Late Shri B M Gupta, 34-Vaishali, 2 nd Floor, Pitampura, Near Kohat Metro Station , New Delhi - 110034	Consultant	Executive Member	

RULES & REGULATIONS OF
“AMRAPALI SILICON CITY FLAT OWNERS’ WELFARE SOCIETY”
NEW DELHI

1. NAME OF THE SOCIETY:

The Society shall be known as the **“AMRAPALI SILICON CITY FLAT OWNERS’ WELFARE SOCIETY”**.

2. REGISTERED OFFICE:

The registered office of the Society shall be situated at Flat No. 11C, Pocket B, Mayur Vihar Phase 2, Delhi - 110091. The Registered Office may, however, be changed, as and when the necessity arises.

3. SOCIETY’S FINANCIAL YEAR

The Society’s financial year shall be from 1st April to 31st March of the following year. However, it shall be changed by the Management Committee if so required to align with Government regulations.

4. MEMBERSHIP:

The membership of the Society is open to any flat owner of AMRAPALI SILICON CITY, who has attained the age of majority and have interest in the development of the society and abide by terms and conditions of the society without discrimination of the religion, caste, creed or colors, but subject to the approval of the Management Committee. However, minor legal heirs of the deceased member or guardian thereof shall also be eligible for the membership. All applications for membership shall be approved by the Managing Committee.

5. ADMISSION FEES & SUBSCRIPTION:

Every person desiring to become a member of the Society shall apply for membership in the prescribed form accompanied by the admission fee. The admission fees and the subscription shall be as under unless otherwise revised by the Management Committee of the Society:

- a) Admission Fees: Rs. 1000 at the time of admission.
- b) Annual Subscription: Rs. 500/- per annum.

Additional contributions may be raised, as and when required, for specific occasions, as approved by the Managing Committee from time to time.

The Managing Committee of the society may refuse any person for the membership, provided reasons for refusal shall be communicated to the persons concerned in writing.

6. TERMINATION OR CESSATION OF MEMBERSHIP

6.1 The Managing Committee of the Society shall have the powers to expel/ terminate a member(s) from the membership of the above Society on one or more of the following grounds:

- a) Death.
- b) Written resignation.
- c) If found to be involved in any unlawful/ anti-social activities.
- d) Undischarged insolvent.
- e) Convicted of an offence involving moral turpitude.
- f) If adjudged by any court of law to be a criminal offender.

- g) If found guilty by means of propaganda against the aims and objects of the society.
- h) If fails to pay the subscription of contribution for three successive months from the due date of paying subscription.
- i) If not attended three consecutive meetings without leave of absence, (applicable to Management Committee Members only).
- j) If disregards Rules & Regulations or disobey the decisions of the Management Committee.

The decision of the Management Committee regarding the termination from the membership of the society shall be communicated to the member concerned.

- 6.2 Appeal:** Every such expelled member shall have right to appeal to the general body of the society which may or may not be accepted. All the appeals shall be preferred to the general body of the society; the decision of the general body shall be final. The reason of rejection shall be communicated to the concerned member.
- 6.3 Re-admission:** In case an expelled/ terminated member is Re-admitted by the general body, the same person /member shall have to pay all dues up to date. The decision of the general body shall be final.

7. RIGHTS & PRIVILEGES OF MEMBERSHIP:

Every member shall have right to participate in the general body meetings, besides this, he/she shall have also right to vote in the meetings of the society. Every member shall be entitled to participate in the meetings, functions and get-together programs of the society.

8. ORGANISATION, QUORUM & NOTICE OF THE MEETINGS:

- A. General Body:** There shall be a general body of the Society consisting of all the members. The meeting of the general body shall be held once every year with two third of the members present as quorum. Minimum five members personally present shall be quorum in the adjourned meeting(s). Only those members who have no outstanding dues at least 48 hours prior to the day of the meeting shall be eligible to vote and contest any elections. A Special General Body Meeting may be convened by the President on his own or at the written request of at least twenty-five percent of the total members to discuss specific agenda. The requisitioned meeting shall be called by the President within 21 days of the receipt of the requisition. The notice period of the general meeting of the general body shall be 15 days, enclosing to the notice the agenda specifying day, date, time and place of the meeting.

The following business shall be transacted in these meetings:

- i) To prepare annual programs and policies
- ii) To discuss and decide all such matters and issues which are directly or indirectly related to the affairs of the society.
- iii) To pass annual budget of the society.
- iv) To appoint in a qualified auditor for conducting annual audit of the society.
- v) To consider any other business brought forward by the Managing Committee.

B. Duties and Powers of the General Body

- i) The General Body shall elect office bearers and Block representative at its Annual General Meeting (AGM). Proposals for election to different offices shall be invited at the AGM one by one. If there are more than one proposals for an office, election to that office shall be held by ballot on the spot.

When proposals for all offices requiring elections have been received and election for more than one office is to be held, a consolidated ballot paper shall be issued and election conducted immediately thereafter.

- ii) The Auditor for the year shall be appointed by the General Body at its Annual General Meeting.
- iii) Income & Expenditure Account for the financial year and the Balance Sheet, if any, of the Society, duly audited along with the audit report and Report of the Managing Committee thereon and Annual Report on the activities of the Society shall be circulated along with the Notice calling an Annual General Meeting and shall also be presented for approval at the Annual Meeting of the General Body.
- iv) Any question of general welfare of the Society members may be discussed in an Annual General Meeting and directions given to the Managing Committee.
- v) Adjourned Meetings: If the required quorum for a meeting is not present on the particular day, it shall be considered adjourned, and shall be held on the same day, at the same place, after a lapse of clear one hour. This shall also apply to adjourned meetings of the Managing Committee. No fresh notice or quorum shall be required for such adjourned meetings. The adjourned meeting shall be deemed to be continuation of the originally convened meeting. However, if the Presiding Officer finds that the atmosphere is not conducive to hold the meeting in a proper manner, he may adjourn it.

C. MANAGEMENT COMMITTEE:

The Management Committee shall currently consist of members and office bearers as under.

1.	PRESIDENT	ONE
2.	VICE PRESIDENT	ONE
3.	GENERAL SECRETARY	ONE
4.	ORGANISING SECRETARY	ONE
5.	TREASURER	ONE
6.	EXECUTIVE MEMBERS	THREE
	TOTAL	8

The number of members of Management Committee can be expanded by General Body up to an extent of 15 (fifteen) members.

C(i) OTHER TERMS AND CONDITIONS OF MANAGEMENT COMMITTEE

- a) Term: Term of every Managing Committee shall be **two years**.
- b) Notice: Minimum 7 days' written notice shall be required for every Managing Committee's meeting of the Society but urgent Managing Committee meetings can be called at 24 hours' notice.
- c) Quorum: Quorum of every Managing Committee's meeting shall be $2/3^{\text{rd}}$ of the total strength of the Managing Committee, including office bearers and executive members.
- d) Meeting: The President shall preside over meetings of the Managing Committee. In the absence of the President, the Vice President shall take the chair and when both of them are absent, members of Managing Committee present shall elect one of them to preside over the meeting, unless the meeting is postponed by such members. Managing Committee meeting shall be held once in every calendar quarter. The urgent Managing Committee meeting may be called by the 24 hours' notice but the quorum for the same urgent Management Committee meeting shall be more than $1/3^{\text{rd}}$ of the total strength of the Managing Committee. All the decisions shall be taken by the majority of

votes. If an office bearer or a member of the Managing Committee fails to attend three consecutive meetings, without prior notice, or reasonable cause to the satisfaction of the Managing Committee, he/she shall cease to hold the office. Managing Committee shall be responsible for the management and administration of all affairs of the Society, and is also authorized for appointing any office bearer/ executive member to look after any particular activity.

- e) Election: The General Body will elect its President and all other office bearers and members of the Management Committee after **Two** years by secret ballot papers. No office bearer shall hold office continuously for more than two terms. However, General Body can fill the casual vacancy any time.
- f) Recalling of Office Bearers of the Managing Committee: In case, in the opinion of Managing Committee, an office bearer is unable to perform his duties and serve the Society effectively, it may recommend to the AGM to recall such an office bearer and replace him with another member. The AGM shall have the right to entertain such a request and recall such a member and elect another in his place.
- g) Filling of casual vacancies: In the event of a casual vacancy occurring in the office bearers, it shall be filled in by the Managing Committee itself from amongst its own members, but the term of such members shall expire at the next General Body Meeting. In case Managing Committee is not able to fill casual vacancy within a period of 45 days of vacancy occurring, it shall be filled by the resolution passed by General Body within period of 75 days of occurrence.
- h) Functions of the management committee
 - (i) To deal with all matters, administrative, financial and others, relating to the Society and its members, keeping in view the aims and objects of the society, arrange finance if required from various sources at reasonable terms and conditions.
 - (ii) To make plan for the future program of the Society and implement decisions taken by the General Body.
 - (iii) To publish literature and propagate the system to approach the public pertaining to development of the society.
 - (iv) To accept donation, charities, loan, grants, properties etc., from public, other associations, agencies, Govt. Deptt. in the interest of promotion of aims and objectives of the society.
 - (v) To appoint Election officer and his/her powers.
 - (vi) To appoint Sub-Committee(s) and Ad-hoc Committee(s) and may co-opt members of the Society who are not members of the Managing Committee to such Sub Committees or Ad-hoc Committees. One of the members of the Managing Committee shall be nominated as the Convener of such Sub or Ad-hoc Committees.

Terms of reference of Sub-Committee(s)/ Ad-hoc Committee(s) shall be laid down by the Managing Committee and Reports submitted by such Sub/ Ad-hoc Committees shall be considered by the Managing Committee for final decision.
 - (vii) To approve the necessary expenditure to meet the day to day requirements of the Society.
 - (viii) To take decisions on application for membership.
 - (ix) To appoint, terminate and fix duties of any staff.
 - (x) To receive, to have custody of and to expand the funds and manage the properties of the Society.
 - (xi) To sue and defend all legal proceedings on behalf of the Society.

(xii) To take all such other steps including legal steps which may appear beneficial for the smooth and better management of Society.

i) **Handing Over Charge**

The General Secretary of the outgoing Managing Committee shall be responsible for handing over the charge to the General Secretary of the newly elected Managing Committee within 15 days or the date on which results of the elections are declared. All registers relating to accounts, including Pass Books, Cheque Books, and other papers shall be handed over by the Treasurer to his successor.

9. BANK ACCOUNT AND MANAGEMENT OF FUNDS

The bank account of the Society shall be operated jointly by any two of the President, General Secretary and Treasurer.

All the income of the Society shall be deposited in the Bank of repute at all India level.

10. SOURCE OF INCOME

Income to the Society shall accrue through

- a) Membership subscriptions/ fees as laid down in the Constitution and/ or funds raised from time to time on specified counts.
- b) Grants- in-aid from the Government.
- c) Donations / contributions.
- d) Monthly charges from vendors/ hawkers/ canteens/ any facilities established by the contractors.
- e) Interest on bank deposits and accruals from other investments made.

11. PROPERTIES

Ownership of all properties, moveable or immoveable, acquired, possessed or held by the Society, shall vest in the Society.

12. MAINTENANCE OF REGISTERS:

The Society shall maintain a register of its members giving the following particulars including date of becoming member and cessation of his/her membership:

- a) Name & address of the member.
- b) The date of birth of the member.
- c) Occupation of the member.
- d) Date of Management Committee's meeting on which the decision regarding the membership was taken.

13. RIGHTS AND PRIVILEGES OF THE MEMBERS OF THE SOCIETY:

- a) The member shall have one vote at every meeting.
- b) The member shall be entitled to participate in the General Body meetings & religious, cultural functions and other lawful gatherings called/ arranged by the society.
- c) The member shall be bound by the rules and regulations and/or bye-laws which may be framed from time to time by the society or Govt./authorities.
- d) The member shall make his/her activities to promote/develop the aims and objects of the society.
Every member is bound by rules and regulations of the Society.
- e) The member shall elect Management Committee of the society.

- f) The member shall give the necessary information to the society pertaining to any matter which is necessary to be known by the society.
- g) The member shall maintain the environment of peace & harmony in the Society.

14. CODE OF CONDUCT

Every member, including all the members of the Managing Committee, shall faithfully follow the aims and objects of the Society and maintain decorum and discipline at meetings and contribute to normal and proper functioning and unity of the Society.

In case of violation of these obligations, conduct of defaulting member(s) shall be referred to the Managing Committee for taking suitable action under the Rules.

15. POWER AND DUTIES OF THE OFFICE BEARERS

15.1 PRESIDENT

- a) The President shall be the administrative head of the Society and shall be assisted by the Vice President(s), General Secretary and other members of the Managing Committee. The President shall preside over all meetings of the Managing Committee and of the General Body Meetings of the Society. He shall preside over and shall be responsible for the purposes of Section 6 of the Societies Registration Act and ensure compliance with Sections 4, 12, 13, 14 and 15 of the said Act.
- b) The President shall exercise general supervision over the activities of the Society.
- c) At the time of the votings on any matter/subject (except Election), if the total votes of the groups of members happen to be equal in number, the President has the power to cast an extra vote to decide the matter/subject.
- d) The President may authorize expenditure up to Rs. 10,000 in single instance and not exceeding Rs. 100,000 in a month, which will be approved at the next meeting of the Managing Committee.
- e) The President may delegate any of his powers for the time being to the Vice President or General Secretary.
- f) The President shall have the power to allow inclusion of any subject/matter in the agenda for the discussion in the course of proceedings/meetings.
- g) The President can sign all the papers/letters, on behalf of the society, to conduct its correspondences.

15.2 VICE PRESIDENT(S)

In the absence of the President, the Vice President shall discharge all the function of President except that all the decision will be taken by consensus only. He shall assist the President in implementing the decision taken in the meeting.

Vice President shall be responsible to

- a) Suggest/ recommend measures to solve the problems or issues, prepare estimates/ options of the projects and schemes, prepare List of Members, be in contact with the members as frequently as possible.
- b) Recommend vendors, obtain tenders.
- c) Supervise all aspects of security of the enclave, including duties of security guards, prepare their attendance and pay slips.
- d) Ensure that no Vendors other than authorized enter the Enclave.

15.3 GENERAL SECRETARY

- a) General Secretary shall be responsible for general conduct of the office and other business barring the finances.
- b) General Secretary will summon as per the direction of the President and attend meetings of the Management Committee and General Body. He shall be responsible to the President/ Managing Committee for all activities of the Society.
- c) General Secretary will prepare the membership /Meeting register as well as the proceedings register to record the minutes of the proceedings of the Management Committee Meetings and the General Body meetings duly signed by the members who attend the meetings. He shall maintain a Register, showing names, addresses, telephone number, etc. of the members of the Society.
- d) General Secretary will ordinarily conduct all correspondence on behalf of the Managing Committee and be responsible for safe custody of the records of Society.
- e) General Secretary will sign all the papers/letters, on behalf of the society, to conduct necessary correspondences.
- f) General Secretary has the authority to Keep Rs. 5000/ (Rupees five thousand Only) in anticipation of formal sanction from the managing committee for untoward incidental expenses, and execute contracts on behalf of the Society and when authorized to do so by the Managing Committee, Keep all records of correspondence and is authorized to take legal action on any matter with the Consultation of legal Advisor.

15.4 TREASURER

- a) The treasurer shall keep accounts of all the receipts and expenditures of the society and safe custody and Security of the funds of the Society. The Treasurer shall prepare an Annual Statement of Accounts at the end of each financial year and after its approval by the Managing Committee, submit it to the AGM, duly audited, along with the Auditor's Report and replies thereto, if any.
- b) The treasurer shall make payments after getting the vouchers, etc. passed for payments by President/ General Secretary.
- c) The Treasurer shall be responsible for making all collections and to receive cash/ cheques/ drafts and give receipt therefore on behalf of the Society. The Treasurer shall keep proper accounts of the same, and present the accounts to the Managing Committee/ General Body as and when required.
- d) The Treasurer shall not disburse any sum without the written sanctions from the President or the General Secretary.
- e) The Treasurer shall open an Account in the name of the Society in a reputed Bank as approved by the Managing Committee
- f) The treasurer shall not keep cash in hand more than will Rs. 2,000/- (Rupees Two Thousand Only) with him and the Balance amount will have to be deposited in the bank.
- g) Books of Accounts, including all vouchers and Receipt Books shall remain in the custody of the Treasurer and shall be kept as per financial regulations in vogue. He shall produce such books to Managing Committee, President, Vice President and General Secretary, whenever required.

15.5 ORGANIZING SECRETARY

The Organizing Secretary shall be responsible for organizing events, e.g. AGM, Managing Committee meetings, cultural and social activities, visitors' passage through enclave, media, web and Environment management.

He may perform the duties of Secretary in his absence during office hours, if so authorised.

15.6 EXECUTIVE MEMBERS

The executive members of the Society will be called upon by President, Vice President and General Secretary to render to any sort of help which the other office bearers may require of them.

16. AUDIT

The accounts of the Society shall be audited at least once in a Year by a qualified auditor appointed by the Management Committee.

17. AMENDMENT

Any amendment in the Memorandum, Rules and Regulations of the society will be carried out in accordance with section 12 and 12-A of The Societies Registration Act of 1860, as applicable to the National Capital Territory of Delhi.

Any amendment, addition, deletion or alteration to these rules and Regulations shall not be made unless prior notice therefore has been circulated and a resolution approving the proposed amendments(s) has been passed at the AGM by a majority of members present and voting/ or in the Special general Body meeting for the purpose called.

Any amendment, addition, deletion or alteration to the ' Aims and Objects' or the Name of the Society shall be included in the agenda of the Annual General Body meeting or special general body meeting convened for the purpose and shall be approved by votes of three-fourth(3/4th) of the members present and voting.

A copy of the Resolution approving the amendment(s) shall be filed with the Registrar of Societies concerned, as required under the law.

18. LEGAL PROCEEDINGS

The Society may sue or be sued in the name of the President, Vice President or General Secretary as per provision laid down under section 6 of the Act as applicable to the National Capital Territory of Delhi. The representation of the Society in legal matters in any court shall be made by the lawyer or any suitable person as authorized by the president or General Secretary of the Society

19. ANNUAL LIST OF THE MANAGEMENT COMMITTEE.

Once in every year a list of the office bearers and members of the Management Committee shall be filed with the Registrar of societies, Delhi as required under section 4 of the Societies Registration Act of 1860, as applicable to the Union Territory of Delhi.

20. DISSOLUTION AND ADJUSTMENT OF AFFAIRS

If the society needs to be dissolved it shall be dissolved as per provision laid down under Section 13 and 14 of the Societies Registration Act of 1860, as applicable to the Union Territory of Delhi.

21. APPLICATION OF THE ACT

All the provisions under all the section of the societies Registration Act of 1860, as applicable to the Union Territory of Delhi shall apply to this Society.

22. ESSENTIAL CERTIFICATE

Certified that this is the correct copy of Rules and Regulations of the Society.

1. PRESIDENT

2. GENERAL SECRETARY

3. TREASURER